

Notice of Meeting

Council Overview Board

**Date & time**

Wednesday, 13 April
2016 at 10.00 am

Place

Ashcombe Suite
County Hall
Penrhyn Road
Kingston upon Thames
KT1 2DN

Contact

Ross Pike or Lucy Collier
Room 122, County Hall
Tel 020 8541 9019 or 020
8541 8051

Chief Executive

David McNulty

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lucy.collier@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike or Lucy Collier on 020 8541 9019 or 020 8541 8051.

Members

Mr Steve Cosser (Chairman), Mr Eber Kington (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner, Dr Zully Grant-Duff, Mr David Harmer, Mr David Ivison, Mrs Denise Saliagopoulos, Mr Nick Harrison, Mr Michael Gosling, Mrs Hazel Watson, Mr Colin Kemp and Mr Keith Witham

Ex Officio Members:

Mrs Sally Ann B Marks (Chairman of the County Council) and Mr Nick Skellett CBE (Vice-Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council Services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1
IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING:

(Pages 1
- 8)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (7 April).
2. The deadline for public questions is seven days before the meeting (6 April).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages 9
- 18)

The Board is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

6 LEADERSHIP RISK REGISTER REPORT

(Pages
19 - 34)

To provide members with an overview of the council's risk management arrangements and to present the Leadership risk register.

7 BUDGET SCRUTINY

The Council Overview Board will have a discussion designed to identify

issues that arose for Boards in scrutinising service budgets and saving plans for 2016/17. This will assist officers in preparing a report for a future Council Overview Board meeting on how processes can be improved for future years.

8 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD (Pages 35 - 40)

Responses have been received on the following Item:

- Review of Service Budgets 2016/17

9 DATE OF NEXT MEETING

The next meeting of the Board will be held at 10 am on 1 June 2016.

10 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

11 SENIOR MANAGEMENT STRUCTURE REPORT (Pages 41 - 48)

This report provides the Council Overview Board with further information on the cost of implementing changes to the leadership team.

Confidential: Not for publication under Paragraph 1
Information relating to any individual.

12 PUBLICITY FOR PART 2 ITEMS

David McNulty
Chief Executive
Published: 5 April 2016

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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